



Kairos Prison Ministry of ____ (insert State name) - Property Loan Agreement

In support of the goals of Kairos Prison Ministry International (KPMI) and Kairos Prison Ministry of ____ (insert State name), the piece(s) of equipment shown at the end of this agreement is loaned to:

Name of recipient (*Advisory Council/Prison*)

Telephone number

Street address

City

State

Zip Code

Email address

The recipient certifies that the equipment will be solely used for the express purpose of conducting activities in support of Kairos Prison Ministry of ____ (insert State name). It may also be used for related activities associated with supporting KPMI activities to share the love of Jesus Christ to those impacted by incarceration.

The equipment remains the property of Kairos Prison Ministry of ____ (insert State name), and may not be used for purposes outside its intended use. It may not be sold or otherwise disposed of. Kairos Prison Ministry of ____ (insert State name) may terminate this Agreement and require the return of the equipment.

The recipient agrees to safeguard the equipment by providing appropriate physical security to prevent theft. Appropriate physical security is defined as being in the control of the equipment at all times while in use and being in a controlled, limited access (preferably) locked location when not in use. The recipient agrees to take reasonable care of the equipment and protect it from unnecessary abuse by themselves or others. Reasonable care includes protection of equipment from hazards such as liquids, food, smoke and unsafe handling of equipment when moving (as applicable).

In addition, the recipient agrees to notify Kairos Prison Ministry of ____ (insert State name) within 48 hours if the equipment is damaged, broken, lost or stolen. In the event of theft, the recipient is required to notify local law enforcement immediately and file the appropriate reports.

Equipment Type	Serial Number	Date Returned to Kairos Prison Ministry of ____ (insert State name)

Ensure barcodes and serial numbers on equipment in your possession match information on this Property Loan Agreement. Report discrepancies to Kairos Prison Ministry of ____ (insert State name).

Recipient Signature

Date

Kairos Prison Ministry of ____ (insert State name) Official Signature

Date