

GA - SCC Mileage

SCC Mileage – Reimburse required volunteers for driving to a physical SCC meeting. *****Remember travel to Advisory Council meetings, team meetings, and the weekends/retreats/reunions is not a reimbursable expense.**

Reimbursement requirements

- State Chapter Committee Officers
- Advisory Council Representatives to State Chapter Committee
 - Their stand-in when the State rep is absent
- Complete the expense reimbursement form
 - Attached map (i.e google maps) to show miles traveled
 - Send to State Secretary to confirm attendance
 - Send within 10 days after the state meeting
 - State Secretary will forward to State Financial Secretary for check processing
- Mileage rate \$.40 per the KPMI Financial Policies (2019)