



Kairos Prison Ministry International, Inc.
Kairos of Georgia State Chapter Committee

Kairos State Meeting Minutes December 7, 2024
Christ Church, Forsyth, Georgia

1. Call to Order and Welcome - Beverly Upperman:
 - Devotion and Prayer – Rev. Ann Mann on our call to serve
 - Music and singing by the wife of Walker State Chair
2. Roll Call – Quorum Confirmed. (9 Officers and 15 State Reps)
3. Secretary Report – Diane Morgan:
 - Variance for James Fugate, repeat leader for Walker, discussed and approved. (Post meeting variance sent to KPMI was approved by Evelyn with instructions to follow manual)
 - 2025 meeting dates set for 2025: 3/29, 5/31, 8/30 and 11/8. Three in Forsyth and one virtual (5/31).
 - Only 6 ACs have posted 2025 Elections on Kairos Messenger. Reminder to post by 12/31 to be able to host events in 2025.
 - Discussed hotel reimbursement to State Meetings for Reps who have a long distance to drive for Saturday meetings. Little interest was shown, but reimbursement may be requested.
4. Financial Secretary Report – Roxann Davis
 - Balance sheet and P&L through 10/31/24 were reviewed. Good financial shape.
 - Inventory – Several requests were sent to ACs. Some did not respond. ALL Inventories needed ASAP.
 - 2025 Budgets – Request was sent to ACs in October. Eleven ACs have not yet submitted as of Monday 12/9. ALL AC budgets must be submitted ASAP in order to hold Weekends, Retreats, Reunions next year.
5. Treasurer Report – David Griffin: When donations are sent to Kairos of GA or to KPMI, note what facility the funds are for to get proper credit. Executive Committee voted to donate \$5,000 to KPMI Headquarters to help with repair costs from Hurricane Helena.
6. IC Reports
 - Dawson Long – serves on the Committee for Volunteer and Guest Recruitment; each member is to provide information to ACs about fundraising, churches to contact in each area, ministry promotion, volunteer and guest recruitment. KPMI sends promotional info to ACs. KPMI's Bill McVay sends info to New Starts and Key Anniversaries for ACs. Each Ministry has active plans to strengthen the volunteer core.
 - Vanessa Velez-Cruz – As an EI reviewer for our State, she sees issues on how each is completed. More specific details are needed to make the next Weekend better. "EI is not a report card, but a tool" to be used to evaluate each part of the Weekend from Team Meetings, to Weekend to Post-Weekend. Excellence Initiatives for Inside are usually done by the OL. Outside has an Observer who is not on the Team. EI's purpose is to show Excellence in Serving God. The State wants to know positive and negative details of each Weekend. Training to be scheduled on how to correctly respond to points will be scheduled early 2025.
 - A large donation was given to Rogers in memory of the Late Rev. Jim Smith by his family. Beverly noted that \$25,000 was given to KPMI for GA. Legacy Giving is important and appreciated.
 - Dawson discovered a box of small Bibles in a Storage Unit and brought them to the meeting, asked if anyone wanted them. Someone took them. NOTE: A Storage Unit for the State will be secured in Forsyth for storing Kairos items now being stored in people's houses. Items can be shared among ACs.
7. AKT – Ann Straham: Georgia will host an AKT in October, most likely at Camp Fortson in Hampton. KPMI has lots of Trainings scheduled in the Spring and asked us to wait until Fall.
8. MOUs – Jeff Parow of Phillips has an MOU signed every year as all ACs should. Phillips has had issues with Chaplaincy and encourages us to have a working relationship with the Deputy Warden of Care, the Warden and Prison Staff to get this done.
9. Vice Chair Report – Walter Straham reported on State Chair Meeting
 - "It's All Ministry". Each role is important. Work together in Excellence. See Ephesians 2:10
 - Recruitment – Are you a Champion or not? Develop a Speakers Bureau with folks who can tell their Kairos story. Have Elevator Speech ready (examples on mykairos.org) and develop recruitment tools
 - Elections – If rotating off a position, help mentor the next person. Each AC Secretary must record elections in Kairos Messenger by 12/31/24.

You didn't choose me, remember, I chose you, and put you in the world to bear fruit, fruit that won't spoil. As fruit bearers, whatever you ask the Father in relation to Me, He gives you. John 16:16 (Msg)



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- Life Surge Events – State will pay for a booth at events where one represents Kairos for recruiting purpose.
 - Weekend Leaders must attend AKT 12-24 months prior to serving. Weekends must be on the Kairos Kalendar before ordering EZRA – Not optional!
 - AC Training – The entire team should attend – new and veteran members. Good refresher. Virtually done.
 - KPMI offices damaged by storm, ruining furniture, equipment. They are rebuilding and have not gotten a response from Insurance Company yet.
 - Financial – 2025 Budgets. Monitor and review monthly. Got excess funds? Help others with inter-ministry blessing. Where can we grow to new locations and/or Kairos Programs. Stabilize and ensure health where we serve. Need volunteers and funds. Consider doing the 2025 Distance for Deliverance Walkathon. Information on KPMI website.
 - The Average TV Commercial is 15-30 seconds...enough time to register, revise or cancel a Weekend on mykairos.org. Do it!
 - Elections for State Committee. Slate of Officers flow sheet presented and all nominees were unanimously elected. Yet to fill is Volunteer Recruitment and Fundraising Coordinators. Know a good candidate? Give names to Beverly.
 - Beverly on Elections:
 - One can serve 3 sets of 3 years for a total on 9 consecutive years on the AC
 - Make sure no one has served more than 9 (exception of the Chair). Breaks are needed to prevent burnout.
 - Where do we get new volunteers? Look at denominational stats and ethnic makeup.
10. Chair Report – Beverly Upperman
- Badges – From DOC: Two new ladies are taking over new and badge renewals. Invitations will be sent by the end of December to the next DOC training on January 25. Confirmations will be sent by Kenya Walker. Ms. Bussey will possibly handle new badges. If volunteer is still waiting for a new badge, wait a little longer to see if invite is received. If not, contact Beverly. She will reach out to DOC for info. She is “seeing some traction in the badging process.”
 - Send all AC minutes to Beverly.
 - Communication in recruitment – Tell prospect the full picture of what it takes to serve in Kairos from badging to training to post-Weekend. Set expectations on the front end.
 - 9 year rotation: Rotating off the State (AC Chair) are Craig Stone, Jeff Parow, Vicki Douberly, Thom Staub and Tommy Casey. Thank you all for your service.
 - Cancelled Weekends at Phillips, Augusta State Medical, Emmanuel, Smith, and Hancock. Some storm related, some due to lockdowns.
 - AC Trainings Virtual, Jan. 25, Feb. 22 and Mar.1, 4-hour trainings held on Saturdays. Sign up soon.
 - 22 Weekends were held in 2024
 - December Newsletter to be issued last week of Dec. Shelly Ross, one of the pair working on the newsletter has moved from GA to SC, but graciously continues in her role. Please send articles, news, especially death notices.
11. AC Reports – Beverly received reports from all AC Chairs who were present and will include in State’s end-of-year report to be sent to KPMI.
12. December Prayer List. Beverly asked for names of 3 persons to invite to serve in Kairos. More later.
13. The State will fund 2 representatives from each AC to attend Annual Conference next year. Location TBA. Talk up attendance now. State pays for the Conference which includes lodging and meals. Each Community funds travel expense.
14. Sign up for Prayer Vigil Dec. 27-29

Meeting adjourned. Next Meeting March 29, 2025, Christ UMC, Forsyth

Respectfully Submitted, Diane Morgan, State Chapter Secretary

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