



# **Kairos Prison Ministry International, Inc.**

Kairos of Georgia State Chapter

## **Georgia State Chapter Executive Committee Meeting Minutes**

**Christ UMC, 417 N Frontage Rd, Forsyth, GA 31029**

**December 5, 2025**

1. Call to order
  - Welcome - Beverly Upperman
  - Opening Devotion and Prayer – By Beverly based on Genesis Creation Account, What Have We Accomplished? “...and God said, 'It is good!'”
2. Roll call, confirmation of quorum – Diane Morgan: Quorum met with 5 present, Roxann and Vanessa attending training in Florida
3. Additions to agenda - None
4. Secretary report – Diane Morgan
  - 2026 Meeting Dates: Executive Committee Fridays, 1/30, 5/29, 8/28, 4<sup>th</sup> meeting date TBD. Strategic Planning Meeting mid-January, information will be sent to Executive Committee. State Committee Meetings Saturdays, 1/31, 5/30, 8/29, 4<sup>th</sup> meeting TBD at 12/6/25 State Meeting
  - Leader Nominations approved: AMSP-Ken Joiner, KO Coastal-Nan Wallace (Repeat Leader at New Start), Walker- Jeremy Mallett
  - Variances approved by KPMI: Coastal-Tim Fausel, Rogers-Chris Roberts, Washington-Bobby Thomas
  - AC Secretaries 2026 Elections recorded on Kairos Messenger as of 12/2/2025: Atlanta Torch, Emanuel, KO Coastal, Lee State, Macon YDC, Pulaski. Announce those ACs tomorrow and report that all AC elections should be posted in Kairos Messenger by 12/31/2025. No exceptions.
5. Financial Secretary report – by Walter Straham for Roxann Davis
  - Financial Statements reviewed – Balance Sheet and Profit & Loss as of 10/31/2025: We are in good shape financially. Walter showed reports in graph format. Key takeaway: The State is worth today \$459 K, with Net loss of \$-26.6 K. Challenge will be made at 12/6 State Meeting by Walter to see which AC knows their financial status. Game format.
6. Treasurer report – David Griffin
  - PEX card discussion between David and Roxann prior to this meeting. Question as to whether or not an amount can be added to each AC card for Reunion and Retreat expenses as well as Weekend expenses. David explained that only \$1,000 can be added to a card per day. If AC needs funds over that amount immediately, card can't be funded for four business days. Funding requests need to be submitted in a timely fashion. Important that AC's plan ahead. David will confer with Chris at KPMI to get the answer as to amount for the year on each card.
7. IC report – Dawson Long
  - Nothing to report



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### 8. Vice Chair Report – Walter Straham

- Executive Committee / State Chair Meeting Notes presented in PowerPoint slides. Lots of important information will be disseminated at 12/6 State meetings for AC Chairs to report to their Councils including:
  - Order for future Weekend Leaders to prepare for leading – AKT, Weekend on Kairos Calendar (updating when applicable), then ordering of Ezra
  - What to do if Leader needs to withdraw after Team Meetings begin.
  - Recruitment Position, Focus and Purpose
  - Procedure for AC Elections
  - Budgeting
  - Websites
  - Opportunities for Sponsorship Events
  - Information on having/getting Liability Insurance for any Kairos meetings occur
  - Monitoring/Reviewing AC Financials Monthly
  - NEW 2026 Program Manuals coming soon
  - Roll of Executive Committee
  - KPMI 2026 Annual Conference to be July 22-25 in Orlando, Florida.

### 9. Chairman report – Beverly

- Annual plan and recent recruiting efforts discussed
- Inter-ministry Blessing request from KPMI included New Start ACs in Kenya, Nigeria and Uganda. Motion was made by Dawson to donate \$5,000 to each of the three Kairos ACs. David seconded and motion passed by unanimous vote.
- Beverly reported that a lady from a Senior Home reported she was told of the joy residents felt in coloring 13 placemats for Kairos. Joy wins over quantity! Placemats will be given to Kairos Torch.
- Also it is reported that some have not received meeting notices that go out one week prior to each State Meeting. Will ask at State meeting whether or not emails are being received.
- Volunteers stepped up to provide transportation to AKT in October from the airport. Tom Kibler-Macon YDC, Steve Byrd-Burruss, Lester Harvey-Atlanta Metro, Rosie Febles-Whitworth and Jeremy Mallett-Walker served as drivers.
- Our Fundraiser position is currently unfilled. Karen Kinsler expressed interest but is serving as AC Chair for Pulaski, so is unable to serve, but is willing to support whoever serves in the position, as she has experience in that area.

### 10. Benediction / Adjournment and Happy Birthday, Walter! Let us eat cake!

Respectfully submitted,  
Diane Morgan, Secretary Kairos of Georgia

**Note: Next meeting –January 30, 2026 in-person, Christ UMC, Forsyth, GA**