



## **Kairos Prison Ministry International, Inc.** **Kairos of Georgia State Chapter Committee** **2020 Annual Plan**

The State of Georgia (Kairos of Georgia) supports the Kairos Prison Ministry International, Inc. in its Vision, Mission, Core Values and Statement of Faith. Our overarching goal is to promote the spiritual health of the ministry by ensuring everything we do is clothed in prayer and devotion to God. We commit to be a State of excellence that values diversity as we strive to share the love of Jesus Christ with those impacted by incarceration.

Kairos of Georgia will support the Kairos Strategic Plan and the Priorities and Goals contained therein. Specific plans are outlined below:

### **COMMUNICATION** *(Vision Priority 2 & 3)*

- Conduct quarterly State Chapter Committee (SCC) meetings *(State Chair)*
- Hold regular meetings with Advisory Council (AC) Chairs (minimum of once per quarter) *(State Chair)*
- Communicate with AC secretaries bi-annually and as needed *(State Secretary)*
- Provide SCC meeting minutes within 15 days after quarterly meeting *(State Secretary)*
- Research use and implementation of GoTo Meeting to facilitate online meetings *(State Financial Secretary)*
- Provide financial guidance to AC counterparts prior to Spring/Fall Weekends *(State Financial Secretary)*
- Review Financial Policies and Practices with ACs *(State Financial Secretary)*
- Communicate with AC treasurers once a year and as needed *(State Treasurer)*
- Hold a quarterly meeting with AC fundraisers to share ideas and best practices *(State Fundraiser)*
- Send quarterly reminders to ACs prior to SCC meeting for Agape *(State Agape)*
- Ensure State agape is sent to ACs and 4<sup>th</sup> Day communities *(State Agape)*
- Ensure website information is up-to-date *(All SCC members and Website Development Coordinator)*
- Distribute a quarterly newsletter containing significant information for volunteers

### **NEW STARTS** *(Vision Priority 2 & 4)*

- Start Kairos Torch in two Youth Detention Centers
- Start a Kairos Outside community in South Georgia (Savannah area)
- Provide renewed focus on restarting inactive ACs

### **TRAINING** *(Vision Priority 6)*

- Hold two regional Advisory Council Training sessions
- Incorporate mini-training sessions at SCC meetings
- Provide targeted training for Kairos Torch new starts

### **FUNDRAISING** *(Vision Priority 3)*

- Conduct a survey of all ACs to determine challenges, what is working/not working in the fundraising arena *(State Fundraiser)*
- Develop how-to videos to promote fundraising options *(State Fundraiser)*

*Serve eagerly as if you were serving your heavenly master and not merely serving human masters. You know that your heavenly master will reward all of us for whatever good we do, whether we're slaves or free people - Ephesians 6:7-8 (GW)*

February 18, 2020



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**OUTREACH/RECRUITING** (*Vision Priority 4 & 5*)

- Meet quarterly with Program sub-committees to communicate upcoming outreach/recruiting events and plans (*Program Coordinator*)
- Develop database to track outcome of Information Requests from the KPMI Website (*Outreach/Volunteer Recruitment Coordinator*)
- Establish relationship with 4<sup>th</sup> Day communities to communicate closing dates (*Program Coordinator*)
- Hold outreach events in conjunction with planned new starts (*Program Coordinator*)
- Use 2019 as a baseline for recruiting new volunteers in 2020, striving for a 10% increase for the State (*Advisory Councils*)
- Use Kairos Messenger as a starting point to regain past volunteers (*Advisory Councils*)
- Attend a minimum of six outreach events or AC meetings to encourage and explain the roll of clergy in Kairos (*Clergy Recruiting/Training*)

**MISCELLANEOUS**

- Oversee the pilot test of the PEX Card (a prepaid card) for purchases (*State Financial Secretary*)
- Have at least one SCC member attend all closings
- Purchase additional banners for outreach/recruiting
- Establish a Data Coordinator position
- Communicate with Department of Corrections to confirm badging process

**Summary of the Kairos of Georgia 2020 Annual Plan**

The steps outlined in this plan will serve to guide and direct actions for 2020 that also link to our annual budget. We recognize that while this document is not all inclusive, it will be used to ensure the three programs are carried out with excellence and afford new opportunities for growth.