



Kairos Prison Ministry International, Inc.
Kairos of Georgia State Chapter Committee
2021 Annual Plan

The State of Georgia (Kairos of Georgia) continues to support the Vision, Mission, Core Values and Statement of Faith of Kairos Prison Ministry International, Inc. Our primary goal is to promote the spiritual health of the ministry by ensuring everything we do is clothed in prayer and devotion to God. We commit to be a State of excellence that values diversity as we strive to share the love of Jesus Christ with those impacted by incarceration.

Kairos of Georgia will support the Kairos Strategic Plan and the Priorities and Goals contained therein. Specific plans are outlined below.

SPIRITUAL HEALTH (*Vision Priority 1*)

- Conduct quarterly prayer vigils focused on the needs/concerns of the State and International (*All SCC members*)
- Add a Prayer Request section to the Kairos of Georgia website (*Website Development Coordinator*)

COMMUNICATION (*Vision Priority 2 & 3*)

- Conduct quarterly State Chapter Committee (SCC) meetings (*State Chair*)
- Hold regular meetings with Advisory Council (AC) Chairs (minimum of once per quarter) (*State Chair*)
- Communicate with AC secretaries bi-annually and as needed (*State Secretary*)
- Provide SCC meeting minutes within 15 days after quarterly meeting (*State Secretary*)
- Provide financial guidance to AC counterparts prior to Spring/Fall Weekends (*State Financial Secretary*)
- Review Financial Policies and Practices with ACs (*State Financial Secretary*)
- Communicate with AC treasurers once a year and as needed (*State Treasurer*)
- Hold a quarterly meeting with AC fundraisers to share ideas and best practices (*State Fundraiser*)
- Send quarterly reminders to ACs prior to SCC meeting for Agape (*State Agape*)
- Ensure State agape is sent to ACs and 4th Day communities (*State Agape*)
- Ensure website information is up-to-date (*All SCC members and Website Development Coordinator*)
- Distribute a quarterly newsletter containing significant information for volunteers

NEW STARTS (*Vision Priority 2 & 4*)

- Pursue starting Kairos Torch in at least one Youth Development Center
- Pursue starting a Kairos Outside community in South Georgia (Savannah area)
- Provide renewed focus on restarting inactive ACs

TRAINING (*Vision Priority 6*)

- Ensure a minimum of 50% of Advisory Councils receive training
- Incorporate mini-training sessions at SCC meetings
- Provide targeted training for Kairos Torch new starts

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FUNDRAISING (*Vision Priority 3*)

- Conduct a survey of all ACs to determine challenges, what is working/not working in the fundraising arena (*State Fundraiser*)
- Gather and share fundraising ideas and monitor successes (*State Fundraiser*)

OUTREACH/RECRUITING (*Vision Priority 4 & 5*)

- Meet quarterly with Program sub-committees to communicate upcoming outreach/recruiting events and plans (*Program Coordinator*)
- Develop database to track outcome of Information Requests from the KPMI Website (*Outreach/Volunteer Recruitment Coordinator*)
- Establish relationship with 4th Day communities to communicate closing dates (*Program Coordinator*)
- Attend 4th Day closings and gatherings (*Program Coordinator*)
- Hold outreach events in conjunction with planned new starts (*Program Coordinator*)
- Use 2019 as a baseline for recruiting new volunteers in 2021, striving for a 10% increase for the State (*Advisory Councils*)
- Use Kairos Messenger as a starting point to regain past volunteers (*Advisory Councils*)
- Attend a minimum of six outreach events or AC meetings to encourage and explain the roll of clergy in Kairos (*Clergy Recruiting/Training*)

MISCELLANEOUS

- Oversee the pilot test of the PEX Card (a prepaid card) for purchases (*State Financial Secretary*)
- Have at least one SCC member in attendance at all closings
- Purchase additional banners for outreach/recruiting (*Program Coordinator*)
- Establish a Data Coordinator position

Summary of the Kairos of Georgia 2021 Annual Plan

The steps outlined in this plan will serve to guide and direct actions for 2021 that also link to our annual budget. We recognize that while this document is not all inclusive, it will be used to ensure the three programs are carried out with excellence and afford new opportunities for growth.

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