

Kairos of Georgia State Chapter Meeting Minutes

August 5, 2023

Vitual – Zoom Meeting

CHAIR - BEVERLY UPPERMAN: Welcomed our SCC members as each volunteer logged on.

Devotional – Ron Jones using the theme, Overcome (the Kairos 2023 Annual Conference Theme) with scripture from, 1 John 5: 4-5, stated that we can have power over the world through Jesus Christ. We can celebrate our 2nd birthday as we are born again and in Him have victory. Ron led us in prayer. Beverly played the song “Overcome” by Jeremy Camp. The music was awesome and on point.

SECRETARY’S REPORT: Roll call was completed, and a quorum was established.

Tom Kibler reported the weekend leader requests were reviewed by the Executive Committee last night.

ASMP – Kevan Jones, approved as noted (Chair, Craig Stone provided a letter to Beverly stating Georgia DOC failed to approve and badge six new volunteers. This caused Kevan to have to sit at a table and work with inside agape servants and not complete the required leadership track, due to the reduction of planned team members); Atlanta Torch - Allen Craig, approved as submitted; Coastal - Brian Schindler and John Jones, approved as noted, both men are scheduled to give talks on the upcoming November weekend, which will satisfy the leadership track requirements; Emanuel – Emily May and Patricia Cooper, both ladies were approved as submitted; Metro – Todd Littejohn, approved as noted, due to Kairos Messenger not having all of Todd weekend experience. Note that Todd worked Hayes State (prior to Kairos being suspended) and that experience was prior to Messenger implementation; Smith – Jamie Wolfe, approved as submitted; Macon Torch – Debra Wrape, approved as submitted; Washington – Joseph Almand, not approved, because Joseph has not met the leadership track requirements. Beverly and/or Ladson will contact Washington AC chair to discuss the options for the upcoming November weekend.

Tom reminded attendees that each AC needs to begin the Advisory Council 2024 nomination and election process. The results of the 2024 AC elections need to be entered into Kairos Messenger prior to 12/31/2023. Beverly said that AC’s need to make sure your AC positions are filled with qualified and equipped volunteers.

Ladson will serve as Chair of the Nominating Committee for SCC. We have several positions that need to be filled, including Financial Secretary. If SCC is aware of any volunteers who would be willing and capable of filling the vacant positions, please let him know.

FINANCIAL REPORT: Financial Secretary Walter Straham thoroughly reviewed the P & L and Balance Sheet that was previously emailed to all SCC members. As of July 31, 2023, the total Assets, Liabilities and Equity is \$436,933. Gross profit \$94,056 and Net Income is \$12,655.

Walter reviewed items that came up on the KPMI 2023 Financial Audit. Walter reminded SCC that all funds collected at team meetings or events need to be counted by two people and neither can be the AC Financial Secretary/Donor Coordinator. All donations need to be deposited prior to the 5th of the next month. Walter sends out each AC donor report by the 10th of the month. Walter stated that it is imperative that the AC report is reviewed, and any issues/discrepancies be reported to Walter immediately. KPMI closes the books on the 20th of each month, and it is very difficult to make corrections after the 20th.

Donor software should be reconciled to monthly financial statements. When deposits are received from the Treasurer, they should be processed in Donor as soon as possible. Expenses must be approved by Donor Coordinator and must be allowable expenses according to FPP.

Reminder that all advances should be reconciled (with receipts) no later than 30 days after the weekend. Delays could impact future requests. Currently, advance is limited to \$3,500 for Weekend Coordinators. As stated in the April SCC Minutes, the Executive Committee is recommending advance amount remain at \$3,500 but will revisit as more facilities open, if necessary. Only request the amount needed, which is not always the full \$3,500. Please make sure Donor Coordinators are reviewing the financial documents at each AC meeting. NOTE: Kairos is not exempt from sales tax. Often a request for the 501(C)3 form is made but this form can not be used to request the sales tax exemption. Make sure everyone in your community is aware of this.

TREASURERS REPORT: Reminder that if deposit slips are needed, email or contact David Griffin. The address for the mailbox is Kairos of Georgia State Treasurer, P.O. Box 5743, Forsyth, GA 31029. David's email address is davidgriffin606@yahoo.com, which can be found on the KairosGeorgia.org website.

IC REPORT: Dawson Long attended this year's Annual Conference and attended many very informative breakout sessions. Dawson was elected as the secretary of the Kairos International Council. Dawson stated that Kairos has so many new starts.

PROGRAMS: Diane Morgan continues to look for people that are involved with Kairos Inside, Kairos Outside and Kairos Torch to serve on sub-committees and help promote Kairos at various events/locations.

AKT REPORT: A Georgia AKT is scheduled for November 3-5, 2023, at Camp Fortson, Hampton Ann Straham. Ann is looking for volunteers to help with transportation from the Atlanta airport on Friday and back to the airport on Sunday. Other volunteer opportunities will also be available.

VICE CHAIR REPORT: Ladson reported from the June KPMI State Chair meeting where Evelyn, CEO stressed 1) Follow program manuals - the SCC, ACs and weekend leaders need to handle the small routine tasks;; 2) Keep potential leaders on the Leadership Track; 3) weekend leaders need to order their copy of EZRA and not rely on old versions; 4) note Code of Conduct change regarding transgender (see page 9); 5) pray for safety in Africa as four Kairos weekends are scheduled to start; 6) post your weekends (the primary way that your weekend receives national and international agape); 7) be diligent in working to recruit new volunteers.

CHAIR REPORT: We should be seeing less variance requests as we continue to have weekends. Be reminded that KPMI has requirements for Leaders and prior experience outside Kairos, i.e., 4th day communities is not transferrable for Kairos leader requirements. It is very important to have people on your leadership track (at least three). Use Leadership Tracker to help with this. Reported that KPMI received and forwarded 12 interest/inquiries since the last Georgia SCC meeting. Each inquiry has been forwarded to the appropriate AC. Reviewed the Kairos policy letters and guidelines found on the mykairos.org web site. All Kairos teams need to get back to using the Kairos Application form and the volunteer's pastor needs to sign their application. Beverly encouraged each of the SCC members to review the Georgia 2023 Annual Plan and complete any task that applies to your position. Lee Arrendale is still scheduled to close at the end of 2023. Beverly is working with Georgia DOC, Chaplain Hughes, concerning prisons that Kairos does not currently have a presence. We need to make sure that all weekend team members have a current Kairos program manual. Institutional Liaisons should ensure Warden/Chaplain have a copy of our program manual. Be aware that Autry and Calhoun (both in active) have trailers that are available to be transferred to an AC in need of a trailer. Autry has sound equipment if anyone needs it. There will be a Spanish Kairos Outside AKT scheduled sometime and somewhere in 2024.

Note: An AC where the prison closes will have the funds transferred back to the State. If an AC becomes in-active, the available funds will be left in place for a year or so, and monitored by the State Financial Secretary.

Beverly said she heard at the Annual Conference a great statement – Treat our team members like we treat the inmates. Sounds like both should be RESPECTED.

AGAPE: Edward Byrum reported that he will be sending out agape soon to all upcoming fall weekends. Also stated he is having trouble contacting someone from the Emmaus community because their site has been hacked. Asked any Kairos volunteers connected with an Emmaus community that may have contact information to share.

OLD BUSINESS: None

NEW BUSINESS: Due to several conflicts, the SCC face-to-face meeting is being changed from October 28th to October 21st.

Here are some updates (maybe not all) that our AC's are reporting.

Hancock - Doing reunions only; Kairos Outside – Fund Raiser, August 19th @ First Christian, 6475 Mount Zion Blvd. Morrow, GA; Phillips – Completed weekend in June with 18 men completing weekend; Baldwin – Meeting with prison about getting back in; Atlanta Torch – Pray for September 22-24 weekend; Lee – Prayer and Share on the 3rd Saturday; Burruss – Prayer and Share on second Tuesdays and cookout/outreach at Christ UMC Forsyth on August 19th.

Question – is it possible for a future leader to be a Co-Observing Leader to meet leadership requirements? Chair will follow up with KPMI about this question.

With no other business, the meeting was closed by Gerald Rankin with prayer. **The next SCC meeting is scheduled to be a face-to-face meeting at Christ UMC, Forsyth, GA. on October 21, 2023.**

Respectfully submitted,

Tom Kibler
Kairos of Georgia Secretary

Please see the year-to-date attendance roster next page below

GEORGIA STATE COMMITTEE

ATTENDANCE ROSTER 8-5-2023

Those in blue constitute the Executive Committee.

Position	Name	Notes	1-28-23	4-29-23	8-5-2023	10-28-23
		P= Pres	A=Ab	S=Sub	E=Excused	
Executive Committee						
Chairman	Beverly Upperman		P			
Vice Chairman	Ladson Golden		E-Phone	P	P	
Int'l Council Rep #1	Audrey Jones		A	P	P	
Int'l Council Rep #2	Dawson Long		P	P	P	
Secretary	Tom Kibler		P	A	P	
Financial Secretary	Walter Straham		A	P	P	
Treasurer	David Griffin		P	P	P	
Programs	Diane Morgan		P	P	P	
Fundraising	Vacant					
Agape	Edward Byrum		A	A	P	
Outreach/Volunteer Recruitment	Vacant					
Website Development (non-voting)	Lalena Wilson		P	A	A	
Optional positions below are non-voting						
Clergy Recruiting/Train(Optional)	Ron Jones		A	P	P	
Advisory Council Coor. (Optional)	Vacant					
Adv. Member/AKT Coor. (Optional)	Ann Straham		A	P	P	
Council Representatives						
Arrendale-Lee	Enid Merck		S	P	P	
Atlanta Metro Reentry	Eddie Brown	Harvey Lester	A	A	S	
Atlanta YDC Torch	Tonia Broadnax		A	P	P	
ASMP	Craig Stone		P	S	P	
Autry	In Active					
Baldwin	Woody Sanderson		P	P	P	
Burruss	Gerald Rankin		A	P	P	
Calhoun	In Active		A	A	In Active	
Coastal	Roy Paul		P	P	P	
Dooly	In Active					
Emanuel	Alice James		A	P	A	
GSP	Closed					
Hancock	Doug Shenker	Mark Bopp	S	S	S	
Kairos Outside North GA	Nita Hodges	Maribel Labenita	P	P	S	
Kairos Outside Northwest GA	Kathy Eaves		A	S	A	
Lee	Melvin Paulk		P	A	P	
Macon State Prison	In Active					

Macon YDC Torch	Angela Johnson		P	A	A	
Phillips	Jeff Parow		P	P	P	
Pulaski	Vicki Douberly		P	S	A	
Rogers	Tommy Casey		P	S	P	
Smith	Thom Staub	Monty Henderson	P	S	S	
Valdosta/Valdosta Annex	Bill Holt		A	P	A	
Walker	Buddy Looney		P	P	P	
Ware	In Active					
Washington	William Zachary		A	P	P	
Whitworth Detention Center	Janet Rooks		A	P	A	
Wilcox	John Glaize		P	A	P	