

Kairos Prison Ministry International, Inc.
Kairos of Georgia Chapter
Executive Committee Meeting on Zoom
Friday, April 26, 7:00 PM

1. Call to Order – Beverly Upperman
Welcome and time of sharing/Opening Prayer and Devotion – Jim Smith, State Clergy: We have different gifts, but we are one body with the same God. We know the One we serve. Diverse skills work for the same goal. Pray for Beverly’s 94-year old Mom, Mattie Whitaker, who is hospitalized with pneumonia.
2. Roll Call, Quorum – Diane Morgan: In attendance, Beverly Upperman, Walter Straham, Diane Morgan, Roxann Davis, David Griffin, Vanessa Velez Cruz and Dawson Long, Jim Smith – Quorum met.
3. Additions to Agenda – Beverly – later in meeting
4. Secretary’s Report – Diane: Review of JOT Weekend Leader and Variance Requests: Walter provided summary of volunteer service from Kairos Messenger.
 - Approved leaders - **Coastal**-Steven Kelly, **Emanuel**-Amy Waddell, **Valdosta**-Tim Feathers (approved with Grace), Richard “Dicky” Lee, Jamie Phelps and Kenny Smith
 - Conditional Approval: **Hancock**-Bobby Thomas- **Variance needed**, but conditionally approved, **Pulaski**-Amy Holbeck needs one more Talk to be given when she serves as OL and AKT attendance in August, and Joanna Nakayama needs to attend AKT in August.
5. Financial Report – Roxann Davis: Much discussion followed the report that we are in good financial shape. Balance Sheet and P&L presented for State, and P&L for each AC explained. “Balance Sheet” can be viewed as a savings account in the case for Kairos only, since most of the input is cash. The balance sheet reflects an AC’s value at any point in time which can be positive or negative. . “P&L” reflects a period of time usually the current year (Jan.- March 2024). It only shows the actual activity for that period, whether the AC had a Net Income or Loss. . Budgets should always be submitted based on planned activities for the next year. Planning what income an AC will raise and items to be spent. Nothing is carried over to begin the AC budget. An AC projects the expected donations and costs for the year - what will be raised and spent for a given year. Raising funds for the year should be done instead of depending on what is on the Balance Sheet. Important: An AC’s Balance sheet is not “zeroed out” and funds put into the State account. Their money is still in their AC’s account. KPMI Chris has ordered PEX cards for each AC and will schedule a short meeting with intended users.
6. Treasurer – David Griffin: Ten checks will be mailed tomorrow.
7. IC Reports – Vanessa Velez Cruz and Dawson Long
 - Vanessa is on KO subcommittee assigned to Georgia and Texas, as the support contact for each. Goals and testimonies to promote KO are discussed at monthly meetings.
 - Dawson, secretary for IC: IC is tasked with information gathering, resource building. Data is gathered regarding Weekends. One person sends information to all ACs. Six paid employees run services for more than 30,000 volunteers. Dawson is excited about the responsibilities of the IC.
8. Vice Chair Report – Walter Straham presented Kairos update from March and April State Chair meetings. Points made:
 - Kairos greatest need is qualified volunteers. ACs need to set goals for recruitment numbers, report on their status, share what’s not working, consider buying a pull up banner for promotion (\$79 on merchandise site). God opens doors when we move Joshua 3:15-16.
 - Engaging volunteers before losing them to other areas of service. Keep them engaged. Suggest serving with KO, recruit and promote.
 - Weekend leaders must attend AKT 12-24 months prior to serving. Their weekend date MUST be on the Kairos Kalendar before the leader will receive EZRA. Not optional.
 - ACs must attend AC Training annually
 - Things that divide: Promoting denominational practices, not following Code of Conduct (see Mykairos.org), stop known issues before they start, avoid inviting volunteers to serve who are not well-suited for the ministry
 - Kairos Distance for Deliverance Walkathon June 7-16,2024. Outreach and fundraising tools on KPMI website.

- Financial: ACs should review financials monthly, there are NO FEES to serve on a Kairos Team! Team is encouraged to raise funds for the Weekend. Assessing fees is off-putting for those who cannot afford it. An audit is coming, Important! We cannot use personal accounts like Venmo, Zelle, etc., to raise money Because funds go to an individual rather than Kairos. Against IRS and GAAP rules. Donations need to be made directly to Kairos.
 - DOC/DJJ Relationship – State Leadership meets with them often. Use science behind
 - Kairos Documents. Promote KO and impact on family/connections to inmates. We still have big challenges with badging.
 - Annual Conference July 25, 26. Fill out registration and send to Financial Secretary. NO show? NO refund. The goal for each state is to send 4 persons. GA voted to send at least one person from each AC. Sponsorship of others, local or international attendees with personal donations. (GA has given a donation for an International attendee.)
 - GA Executive Council is to approve future leaders, by verifying info through Kairos Messenger and Leader Tracker. Those filling out applications need to ensure all information included is correct and complete.
 - Report concluded with a “What’s Wrong with This Picture” Game. Clever.
9. Chair Report - Beverly
10. DOC/DJJ Challenges – Former badge holders are now being denied. Chaplain Cotton at DOC reports large number of applicants, not only Kairos, but also State employees and others. Investigators are overloaded, needing to deep dive into social media for each application. If contact with an inmate is shown, history changed, rejection occurs. Wardens and Chaplains can also veto applicant. Having a good relationship with the facility Chaplain may help get volunteer applicant into facility with driver’s license. Denied person is responsible to check why application was denied, although no information will be provided by DOC by phone or letter due to inability to verify identity of caller or mail recipient. SO...be truthful on applications and DO NOT LET YOUR BADGE EXPIRE!
- Old Business / New Business: Inactive: Burruss, but ready to come back as restart. Vice Chair KO NW reports that someone thought that one person on the AC had been asked to step down. Total misunderstanding. Volunteers want to continue. KO GA is the only Outside program meeting now. KO Coastal will have its first Weekend in Spring of 2025. Rutledge and Ware facilities want Kairos to return. Lack of volunteers prevents it at this time.
 - We voted to send Vanessa to attend Kairos Inside AKT and to fund it.
 - Ladson Golden asked to step away from his Program Coordinator position due to life circumstances.
 - Atlanta Torch is reopening. Waiting for DJJ to confirm reopening date.
 - Storage – many storage facilities are being utilized by facilities throughout GA. Need assessment should take place. Other facilities may be able to use what is in storage. With LASP going inactive, many of their items are available and need new homes.

Benediction and Adjournment

Respectfully Submitted,
 Diane Morgan
 Georgia Chapter Secretary

Next Meeting – August 30, 2024 via Zoom